

## **Guidelines for Application for Full Membership (MSDC)**

Please note there is a non-returnable administration fee of £15 for online applications and if you are successful in your application there will be a fee of £75 to pay for annual membership.

### **Benefits of MSDC Membership**

- Professional accreditation and election to the Society as a Full Member via our Selection Committee
- Right to use letters MSDC after your name when membership is retained
- Create your own Maker's Profile on the Society's Website
- Participate in our members' only online forum
- Ability to submit your practice related news and events on the Society's Website
- Opportunity to apply to exhibit at the Society's annual Designer Crafts exhibition
- Receive a quarterly newsletter of Society/member news
- Right to attend and vote at the Society's Annual General Meeting
- Receive Invitations to Private Views
- 10% off in the Shop within the Show
- Support the Society's charitable activities

### **Criteria for Acceptance**

We will look for the following qualities in your work:

- Exceptional skill and individuality in the work
- Showcasing work with creative and commercial potential
- Evidence of innovation, originality and quality in your work
- Design and Craftsmanship
- A sustained body of work

### **Method of Assessment**

Membership is granted on the basis of recent work submitted to the Membership Selection Committee via our online application process.

**Images:** During the online application process you will be asked to send 8 images of your recent work, including one or two close-ups. You should include information listing sizes/scale of the work, materials and techniques used. Image files must be of a professional standard as the presentation of your work is very important.

**Information Required:** You will also be required to complete the following information at various points via our online process:

- First Name & Surname
- Email
- Full Postal Address & Post Code
- Telephone No./ Mobile

- Craft Discipline you are applying for
- Website
- Your Background: including your training, qualifications, relevant experience and present occupation
- Application Statement: including details about your work, design/production aims, technical knowledge, design interests and principal outlets • Attach a CV

Once you have completed the process, and you have paid your non-refundable application fee, the Society will form a Selection Committee of at least 3 Fellows and Members, with a least one member who is working in the same field as the applicant, to assess the work.

## **When to Apply & Results**

You may submit your application at any time during the year. The assessment panel take time and consideration over all applications. The panel aims to provide a decision within 3 months of your application date.

The annual Designer Crafts exhibition is open only to members who are on the membership register. Therefore if you wish to be considered for the following annual Designer Crafts exhibition then your application should be submitted in time to be assessed and your subscription paid when you receive acceptance into the Society.

## **Application Notification**

You will receive an online acknowledgement of receipt of your application.

The Panels decision will be delivered by email. If successful, you will receive a request for payment of your membership fee of £75.

If your application is unsuccessful we will explain why we have not accepted your work on this occasion.

Sometimes we may need to see actual examples of your work. This is particularly helpful when we feel we cannot make an informed judgment on the images alone. If this is the case, we will contact you for a mutually convenient time for you to submit your work.

If we ask you to send work in, you are responsible for its insurance.

If you send work in by post please provide sufficient postage and packaging for return mailing. Please do not use **Special Delivery or Signature Service** unless we have arranged this with you as the office is not manned on a daily basis.

## **GDPR**

**NOTE** - We do not collect "sensitive personal data" from you. Personal information we collect will include your name, postal address, telephone number (s), email address website and CV; this is based on the minimum required to enable us to operate efficiently,

and to meet the requirements of our compliance and legal obligations, and the terms of our relationship and contract with you.

If you are successful we will transfer your name and details to our website, send you a login and invite you to complete your profile on the site.

Members have the choice on the Society website to indicate which personal information in their profile they wish to be available to visitors to the site.

If you are not successful we will remove your data from our records. This will not prevent you from applying again in the future.

You can see our full Privacy Policy on our website.

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